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Date: 10 January 2014

#### NOTIFICATION OF PORTFOLIO HOLDER DECISION

On 10 January 2014, Cllr E J Heron, the Environment Portfolio Holder, made the following decision. Any member of the Council, who is not a Portfolio Holder, who considers that this decision should be reviewed should give notice to the Monitoring Officer (Grainne O'Rourke) (in writing or by e-mail) to be received **ON OR BY FRIDAY, 17 JANUARY 2014.** 

Details of the documents the Portfolio Holder considered are attached.

#### **DECISION:**

To agree the fees and charges under the Environment Portfolio for 2014/15, as set out in Appendix 1 to the report considered by the Portfolio Holder

### REASON(S):

As set out in the report considered by the Portfolio Holder

### ANY ALTERNATIVE OPTIONS CONSIDERED AND REJECTED:

As set out in the report considered by the Portfolio Holder

### **CONFLICTS OF INTEREST DECLARED:**

None.

### For Further Information Please Contact:

Colin Read Annie Righton

Head of Environment Services Head of Public Health and Community Safety

Tel: 023 8028 5588 Tel: 023 8028 5588

# 2014-15 FEES AND CHARGES UNDER THE ENVIRONMENT PORTFOLIO

#### 1. ITEM FOR DECISION

As part of the annual review of budgets, decisions are required to agree any non-statutory fees and charges for the forthcoming year.

**PORTFOLIO: ENVIRONMENT** 

#### 2. POLICY FRAMEWORK

The decisions over fees and charges have to be within the constraints of the overall financial framework and the medium term financial plan. At the same time, decision making regarding fees and charges needs to reflect a 'commercial' environment, where there is a need to react swiftly and proactively to changing conditions. As a result, power to agree fees and charges, or to make formal arrangements for the setting of fees and charges within a Portfolio, is delegated to the Portfolio Holder.

#### 3. CONSULTATION UNDERTAKEN

The Heads of Service have implemented consultation procedures as appropriate for the various fees and charges applicable and the Portfolio Holder has been involved in the process or been notified of the outcome.

The Portfolio Holder drew the Environment Review Panel's attention to the proposed fees and charges at their meeting on 9 January 2014 and the Panel considered a report on specific charges relating to cemeteries.

The Portfolio Holder's decision has due regard to any issues which have emerged from consultation.

### 4. OPERATIONAL IMPLICATIONS

The Council is investing over £300,000 in new cemeteries in 2014-16 and it is clear from the comparisons undertaken that the current cemeteries charges are considerably less than those charged by neighbouring authorities. Unless the cemeteries charges compare with our neighbours there is a risk that there could be additional pressure on grave space from outside New Forest District Council's boundaries.

### 5. FINANCIAL IMPLICATIONS

Any financial implications have been or will be reported as part of the ongoing Portfolio Plan and budgetary control process.

The commercial waste charges will be agreed with the Portfolio Holder on a regular basis during the year, to meet the needs of the service and to make them competitive in the changing market.

# 6. ENVIRONMENTAL, CRIME & DISORDER AND EQUALITY & DIVERSITY IMPLICATIONS

There are no implications arising directly as a result of this decision. Any impacts as a result of altered service delivery outcomes would have been reflected as part of the Portfolio Plan and budget setting processes.

### 7. RECOMMENDATION

That the fees and charges attached be agreed and adopted from the dates shown.

Portfolio Holder's endorsement: I agree the recommendation

SIGNED: CLLR E J HERON

Date: 10-1-2014

Date Notice of Decision given:

10 January 2014

Last Day for call-in: 17 January 2014

For Further Information Please Contact:

Colin Read Annie Righton

Head of Environment Services Head of Public Health and Community Safety

Tel: 023 4028 5588

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# PROPOSED SCALE OF FEES AND CHARGES FOR 2014/15

			Current Charge 2013/14	Proposed Charge 2014/15	Increase	Increase
			£	£	£	%
ABANDONED VEHIC	LFS*					
Removal	LLU					
Less than 3.5 tonn	ies	On-road	150.00	150.00	-	-
		On-road, damaged	250.00	250.00	-	-
		Off-road	200.00	200.00	-	-
		Off-road, damaged	300.00	300.00	-	-
3.5 to 7.5 tonnes		On-road	200.00	200.00	-	-
		On-road, damaged	650.00	650.00	-	-
		Off-road	400.00	400.00	-	-
		Off-road, damaged	850.00	850.00	-	-
7.5 to 18 tonnes		On-road	350.00	350.00	-	-
	Unladen	On-road, damaged	2,000.00	2,000.00	-	-
	Laden	"	3,000.00	3,000.00	-	
	Unladen	Off-road	1,000.00	1,000.00	-	-
	Laden	"	1,500.00	1,500.00	-	
	Unladen	Off-road, damaged	3,000.00	3,000.00	-	_
	Laden	"	4,500.00	4,500.00	_	_
More than 18 tonn	es	On-road	350.00	350.00	_	_
	Unladen	On-road, damaged	3,000.00	3,000.00	_	_
	Laden	II .	4,500.00	4,500.00	-	-
	Unladen	Off-road	1,500.00	1,500.00	_	_
	Laden	II	2,000.00	2,000.00	-	-
	Unladen	Off-road, damaged	4,500.00	4,500.00	-	-
	Laden	"	6,000.00	6,000.00	-	-
Storage						
Two wheeled			10.00	10.00	-	-
Less than 3.5 tonn	ies		20.00	20.00	-	-
3.5 to 7.5 tonnes			25.00	25.00	-	-
7.5 to 18 tonnes			30.00	30.00	-	-
More than 18 tonn	es		35.00	35.00		-
Disposal						
Two wheeled			50.00	50.00		
Less than 3.5 tonn	ies		75.00	75.00	_	_
3.5 to 7.5 tonnes	100		100.00	100.00	_	_
7.5 to 18 tonnes			125.00	125.00	_	_
More than 18 tonn	es		150.00	150.00	_	_
Word than 10 tollin	00		100.00	100.00		
ABANDONED SHOP	PING TROLLE	<u>YS</u>				
	Per trollev - co	ollected by owner	25.00	25.00		_
		eturned by Council	35.00	35.00	_	_
		estroyed by Council	55.00	55.00	_	_
		om difficult location	<actual< td=""><td></td><td></td><td></td></actual<>			

## PROPOSED SCALE OF FEES AND CHARGES FOR 2014/15

Current	Proposed		
Charge	Charge		
2013/14	2014/15	Increase	Increase
£	£	£	%

## **CEMETERIES\***

The fees shown below are fees applicable to those who have resided within New Forest District within the past 2 years and therefore receive a 50% discount those residing outside the district for 2 or more years will pay the full fee which is double that shown in this document.

Interment Fees				
Interment of ashes including woodland	225.00	245.00	20.00	8.9
Child not exceeding twelve years	<no ch<="" td=""><td>narge&gt;</td><td></td><td></td></no>	narge>		
Person over twelve years:	405.00	475.00	<u> </u>	44.0
Single depth grave	425.00 440.00	475.00 525.00	50.00 85.00	11.8 19.3
Single depth Woodland Grave with Tree/Shrub  Double depth grave	475.00	525.00	50.00	19.5
Treble depth grave	P.O.A.	P.O.A.	n/a	n/a
Grave in a traditional kerbed area (limited availability)	765.00	765.00	-	-
Burial on Saturday	<double< td=""><td></td><td></td><td></td></double<>			
Burial on Sundays or Bank Holidays	<price a<="" on="" td=""><td>pplication</td><td>-&gt;</td><td></td></price>	pplication	->	
Purchase of Exclusive Right of Burial				
To a maximum of double depth	425.00	475.00	50.00	11.8
Eling (including memorial ground support)	455.00	525.00	70.00	15.4
Grave in traditional Kerbed area (limited availability)	1,175.00	1,175.00	-	-
Maximum Double Depth - Selected b additional cost	164.00	180.00	16.00	9.8
Single depth (Child up to 12 years)	100.00	100.00	-	-
Cremated remains section	200.00	220.00	20.00	10.0
Assignment/Transfer	40.00	45.00	5.00	12.5
Statutory Declaration transfer Burial Chamber for uncoffined burials	120.00 N/A	150.00 1,250.00	30.00	25.0
Burial Chamber for uncommed burials	IN/A	1,230.00		
Memorial Fees				
Fee for permission to erect a memorial	125.00	130.00	5.00	4.0
Fee for permission to erect a kerbstone (limited availa		130.00	-50.00	-27.8
Additional inscription Use of Memorial Garden	125.00 35.00	130.00 40.00	5.00 5.00	4.0 14.3
Memorial Garden Plaque + VAT	85.00	P.O.A.	5.00	14.5
Woodland Burial Plaque + VAT	85.00	P.O.A.	_	_
Bench +VAT (subject to availablity)	665.00	730.00	65.00	9.8
Remove Memoral for repair or maintenance	N/A	35.00	-	-
Freestanding memorials up to 30cms	N/A	35.00	-	_
Sundry Fees				
Strewing of ashes	90.00	N/A	_	_
Use of chapel	40.00	40.00	-	-
Searches In Register				
Not more than one year	25.00	N/A	_	
Additional years per year	10.00	N/A	_	_
Copy of an entry of burial	20.00	N/A	-	-
Search fees per hour minimum 1 hr	N/A	32.00	-	-

# PROPOSED SCALE OF FEES AND CHARGES FOR 2014/15

			Current Charge 2013/14 £	Proposed Charge 2014/15 £	Increase £	Increase %
COASTAL  Copy of the Coast Postage and Pack	_	nt Plan	25.80 4.60	N/A N/A	-	-
issue Dog Contro  Discounted chary  Nuisance parking  Abandoning a veh  Leaving litter  Throwing litter from  Litter clearance no  Street litter contro  Graffiti and fly pos  Waste receptacle  Noise from premis  Dog fouling(only a	m a vehicle otice - failure t I notice - failure sting offences ses ed premises ntly made und Act 1996) applicable if th I Orders unde ge if paid wit sicle m a vehicle otice - failure t I notice - failure sting offences ses applicable if th	o comply Te to comply  The der the Dogs  The Council decide to the or this legislation)  The comply The to comply The to comply The to comply The council decide to	100.00 200.00 80.00 80.00 110.00 110.00 80.00 110.00 500.00 50.00 150.00 50.00 80.00 80.00 80.00 80.00 80.00 80.00 80.00 80.00 80.00 80.00 80.00	100.00 200.00 80.00 80.00 110.00 110.00 110.00 500.00 50.00  75.00 150.00 50.00 50.00 80.00 80.00 80.00 80.00 80.00 80.00 80.00 80.00 50.00		- - - - - - - - - - - - - - - - - - -
issue Dog Contro  REFUSE SACKS  Domestic Sacks*  Dog Waste Bags Dog Waste Bags	Black Clear Per 100 Sac Per 50 Sack	Per Sack Per Sack cks + VAT	0.18 0.06 2.25 N/A	0.18 0.06 N/A 0.83	- - -	- - -

### **APPENDIX 1**

# PROPOSED SCALE OF FEES AND CHARGES FOR 2014/15

	Current Charge 2013/14 £	Proposed Charge 2014/15 £	Increase £	Increase %
Garden Waste Collection for Composting* Annual collection charge for 1 reusable sack Annual collection charge for each additional sack	29.00 16.00	29.00 16.00	-	-
<ul><li>9 month charge from 1st July for 1 reusable sack</li><li>9 month charge from 1st July for each additional sack</li></ul>	24.00 13.00	24.00 13.00	-	-
6 month charge from 1st October for 1 reusable sack 6 month charge from 1st October for each additional sack	18.00 10.00	18.00 10.00	-	-
Special Collections*  Special Collection (1 item) extra items (per item - maximum of eight)  1 free collection up to 3 items per household claiming benefit # 48 hours notice must be given to qualify for refund.	15.00 4.00	17.00 5.00	2.00	13.3 25.0
Recycling Stickers (Available to traders only - to be used on the clear domestic sacks)*	0.50	0.50	-	-

**NOTE:** VAT. Charges are inclusive of VAT at the appropriate rate unless otherwise shown. Charges which are zero rated or not subject to VAT are marked \* either individually or by service.

# PROPOSED SCALE OF FEES AND CHARGES FOR 2014/15

# **BEACH HUTS**

			Current Charge £	Proposed Charge £	Increase £	Increase %
With effect from	1 <sup>st</sup> April 2014 (	all shown are excl		~	~	70
Transfer Fee (Sa	le or Transfer o	of Private Huts)				
Milford-on-Sea Barton-on-Sea Calshot Hordle Cliff	Sq. Feet	up to 100 over 100	638.33 425.83 638.33 638.33 638.33	638.33 425.83 638.33 638.33 638.33	0.00 0.00 0.00 0.00 0.00	0.0 0.0 0.0 0.0 0.0
Site Rent Reside	ents					
Milford-on-Sea	concrete wooden	per annum "	363.33 363.33	378.33 378.33	15.00 15.00	4.1
Barton-on-Sea Calshot	Sq. Feet	up to 50 50 - 75 76 - 125 over 125	357.50 339.17 374.17 418.33 450.83	378.33 343.33 378.33 423.33 455.83	20.83 4.16 4.16 5.00 5.00	5.8 1.2 1.1 1.2 1.1
Hordle Cliff	Sq. Feet	up to 50 50 - 75 76 - 125 over 125	327.50 357.50 396.67 426.67	343.33 378.33 423.33 455.83	15.83 20.83 26.66 29.16	4.8 5.8 6.7 6.8
Early payment dis	scount		-10.00	-10.00	0.00	0.0
Site Rent Non - F	Residents					
Milford-on-Sea	concrete wooden	per annum	491.67 491.67	510.00 510.00	18.33 18.33	3.7 3.7
Barton-on-Sea			485.83	510.00	24.17	5.0
Calshot	Sq. Feet	up to 50 50 - 75 76 - 125 over 125	467.50 502.50 546.67 579.17	475.00 510.00 555.00 587.50	7.50 7.50 8.33 8.33	1.6 1.5 1.5 1.4
Hordle Cliff	Sq. Feet	up to 50 50 - 75 76 - 125 over 125	455.83 485.83 525.00 555.00	475.00 510.00 555.00 587.50	19.17 24.17 30.00 32.50	4.2 5.0 5.7 5.9
Early payment dis	scount		-10.00	-10.00	0.00	0.0

# **APPENDIX 1**

## **ENVIRONMENT PORTFOLIO**

# PROPOSED SCALE OF FEES AND CHARGES FOR 2014/15

## **KEYHAVEN RIVER**

		Current Charge £	Proposed Charge £	Increase £	Increase %			
All increases with effect fr	All increases with effect from 1 <sup>st</sup> April 2014 (excluding VAT):							
Waiting Lists								
Waiting List Fee	Moorings Dinghy Park Annual Admin Fee	30.00 30.00 8.33	31.67 31.67 8.33	1.67 1.67 0.00	5.6 5.6 0.0			
Licence Fees - Private Mod	orings**	104.17	116.66	12.49	12.0			
Mooring Fees [including L	icence Fee]							
Drying Part Drying Deep Water Wall Moorings	Small Boats Large Boats	284.00 315.34 375.36 577.36 183.34	300.00 333.33 395.83 608.33 208.33	16.00 17.99 20.47 30.97 24.99	5.6 5.7 5.5 5.4 13.6			
Dinghy Park								
Dinghy Park	per space per annum	179.17	187.50	8.33	4.6			
Seasonal Dinghy Park Let	per space (Apr - Sept) per space (Oct - March) per week (Oct - March) per week (April, May & Sept) per week (June, July & Aug)	n/a n/a 6.25 12.50 20.83	6.66 13.33 22.92	n/a n/a 0.41 0.83 2.09	n/a n/a 6.6 6.6 10.0			
Grass Bank	Per annum	91.67	100.00	8.33	9.1			
Specific Groups								
Fisherman Association	Wall mooring	40.00	40.00	0.00	0.0			
Keyhaven Sea Scouts	Seasons launching	0.00	0.00	0.00	0.0			

# **APPENDIX 1**

## **ENVIRONMENT PORTFOLIO**

# PROPOSED SCALE OF FEES AND CHARGES FOR 2014/15

## **KEYHAVEN RIVER**

		Current Charge £	Proposed Charge £	Increase £	Increase %
All increases with effect from	om 1 <sup>st</sup> April 2014 (excluding VA	_	_	_	,,
Other Charges					
Launching Fees - Single Lau Kayaks & Canoes Under 12 Feet 12 - 16 Feet Over 16 Feet	nch	1.67 5.83 11.67 25.00	1.67 6.67 12.50 26.67	0.00 0.84 0.83 1.67	0.0 14.4 7.1 6.7
Launching Fees - Season Tio Kayaks & Canoes Under 12 Feet 12 - 16 Feet Over 16 Feet	cket	10.00 32.08 64.17 137.50	10.00 36.67 69.17 146.67	0.00 4.59 5.00 9.17	0.0 14.3 7.8 6.7
Anchorage/Visitor Moorings					
per night	Anchorage Deep Water Mooring Part Drying Mooring Quayside	8.33 12.50 8.33 12.50	8.33 13.33 10.00 15.00	0.00 0.83 1.67 2.50	0.0 6.6 20.0 20.0
per week	Anchorage Deep Water Mooring Part Drying Mooring Quayside	33.33 45.83 33.33 45.83	33.33 50.00 38.33 66.67	0.00 4.17 5.00 20.84	0.0 9.1 15.0 45.5
short stay	Anchorage Moorings Quayside	4.17 5.83 5.83	4.17 5.83 8.33	0.00 0.00 2.50	0.0 0.0 42.9

# PROPOSED SCALE OF FEES AND CHARGES FOR 2014/15

		Charges 2013/14 £	Proposed Charges 2014/15 £	% Increase	Review Indicator
HEALTH SERVICES					
Business Premises  # Reduced to £10 to to	es (includes £26 call out charge) call out 1 visit (inc. call out) 2 visits (inc. call out) 3 visits (inc. call out) 4 visits (inc. call out) hose on recognised benefits arge of £16/visit after initial 4 visits	45.00 36.00 82.00 128.00 174.00 220.00	46.00 37.00 84.00 131.00 178.00 225.00	2.2 2.8 2.4 2.3 2.3 2.3	M L M L M L M L M L M L M L M L
Insect Control	ingo of 2 to/viole artor limital 4 violes				
^ Wasps		42.00	43.00	2.4	M L
Other Insects Call out 15 mins visit per ope Typical examples: < Fleas  ~ Bed Bugs	(based on 30 min visit inc call out) (Price based on level of infestation which determined from initial survey charged at call out rate, which will be deducted from cost of treatment)	N/A	25.50 17.50 60.50 N/A subject to quotation	2.0 2.9 2.5	M L M L L M L
<ul><li>Multiple wasp nests</li><li>Reduced fee at disc</li><li>Bed bugs - minimum</li></ul>		or part thereof	on site		
Contracts High risk per visit Medium risk per visit Low risk per visit	t	<subject td="" to<=""><td>negotiation&gt; negotiation&gt; negotiation&gt;</td><td></td><td></td></subject>	negotiation> negotiation> negotiation>		
Stray Dogs Stray dogs - statutor Stray dogs - daily ke Dog fouling - fixed p		40.00 16.00 50.00	40.50 16.50 50.00	1.3 3.1	/ S/  /M/ / S/
Food Safety Training* Training for Level 2	Award in Food Safety in Catering	50.00	54.00	8.0	L
CL Enquiry -Busines	ntial premises - per hour ss premises - per hour fee charge - per hour	61.50 97.50 22.50	61.50 97.50 22.50	-	L L L
Part B' Air Pollution C Part B/Part A list of Additional research		16.50 22.50	16.50 22.50	-	/ /

### PROPOSED SCALE OF FEES AND CHARGES FOR 2014/15

**Proposed** Charges % Review Charges 2013/14 2014/15 Indicator Increase £ + 15p per photocopy

IMPOUNDING OF LIVESTOCK

<-----> Fixed penalty per animal <-----> Feeding charge per animal per day

DRAIN CLEARANCE/REPAIR

Drain clearance/repair (default work)\* <----->

**PRIVATE WATER SUPPLIES\*** 

Sampling £35/hr up to max of £100 + analysis costs

Analysis Costs

Small Domestic Supply Actual cost up to max of £25 Check monitoring of large/commercial supplies Actual cost up to max of £100 Audit Monitoring of large/commercial supplies Actual cost up to max of £500

Risk Assessment £35/hr up to max of £500

Investigation of water quality failure £35/hr up to max of £100 + analysis costs Granting of an authorisation

£35/hr up to a max of £100

Review Indicator Key

М = Market Comparisons undertaken

= Local Authority Comparisons undertaken L

= Statutory Charge Level

NOTE: VAT. Charges are inclusive of 20% VAT unless otherwise shown.

Charges which are zero rated or not subject to VAT are marked \* either individually or by service.